HEALTH SCIENCES ALUMNI ASSOCIATION*

Model Constitution 11/09/2008

This Constitution is granted by the authority of the University of Sydney Alumni Council and approved by the University Senate. It remains in force while the requirements set out herein are being met.

Name
1. The name of the Association shall be 'The University of Sydney Health Sciences Alumni Association' (or ‘HSAA’).

Establishment of the Association
2. The Alumni Council, as the governing authority for alumni of the University, has resolved to establish the Association as part of the University’s organisational structure on the terms set out in this Constitution.

Definitions
3. In this Constitution, unless the context or subject matter otherwise indicates or requires:
   'Association' means the University of Sydney Health Sciences Alumni Association
   'University' means the University of Sydney
   'Alumni Council' means the University of Sydney Alumni Council
   ‘Executive Committee’ means the Executive Committee of the Association
   'Alumni' means graduates of the University of Sydney (including former Diplomates and Honorary Degree holders), as defined in the University Act under the term ‘Convocation’

Objectives
4. The objectives of the Association shall be:

   (a) to encourage Alumni to maintain contact with the University, the Health Sciences Alumni Association and with each other;
   (b) to develop programs and activities to engage alumni in the life of the University and the Health Sciences Alumni Association
   (c) to support and promote the interests of the University, the Faculty of Health Sciences and its Alumni
   (d) to promote the nomination of health sciences alumni for various awards within the University and the community;
   (e) to support the awarding of the Helga Pettitt FHS Postgraduate Study Award.
Membership

5. There shall be three classes of members of the Association, namely Members, Honorary Members and Associate Members.

6. Membership Class Definitions:

   *Members:* All graduates of the Faculty of Health Sciences, or the former Cumberland College of Health Sciences, including Honorary Degree holders, graduates of Diplomas and Graduate Certificates.

   *Founding Members:* All financial members of the former Graduate Association and persons such as donors to the faculty, and others may be conferred by vote of the Executive Committee upon such persons as in the opinion of the Executive Committee are worthy of this distinction.

   *Associate Members:* Current and Past Staff, Current Students and Friends of the Faculty, including representatives of allied professional health organisations.

Executive Committee

7. The Management of the Association shall be vested in the Executive Committee.

8. The Executive Committee shall consist of the following persons: At least six but no more than 18 members of the Association elected at the first General Meeting of the Association and at subsequent Annual General Meetings; including the Dean or their representative.

9. Any vacancy in the membership of the Executive Committee referred to in Section 9 may be filled in a manner to be determined by the Executive Committee for the period to the next annual election to those positions.

10. At the first meeting of the Executive Committee the Executive Committee may elect from among its members:

   (a) a Chairman of the Association and Chair of the Executive Committee;
   (b) a Deputy Chair of the Executive Committee;
   (c) an Executive Officer (the faculty’s Alumni Officer);
   (e) such other officers as the Executive Committee may determine.

11. The Executive Committee may appoint an Executive Officer and other staff, who may not receive remuneration from the Association. No Committee member is entitled to receive any remuneration for acting in that capacity.

12. The names of the members of the Executive Committee and of its officers and the name of the Executive Officer, if any, shall be reported to the Alumni Relations Director who will keep the Alumni Council informed.

13. The Executive Committee shall meet within three months following the First General Meeting of the Association and following each subsequent Annual General Meeting.

14. At any meeting of the Executive Committee four members shall form a quorum.

15. Subject to the control and direction of the Association and of the Alumni Council, the Executive Committee shall have power to enact regulations to facilitate the management of the affairs of the Association.
Meetings of the Association
16. An Annual General Meeting (AGM) of the Association may be held each year; a quorum for an AGM will be designated by the Alumni Association.

17. General Meetings of the Association, other than Annual General Meetings, may be held at the direction of the President, the Executive Committee, the Alumni Council, or on the requisition of not less than ten (10) members of the Association. A minimum of one weeks notice to members must be provided before an Annual General Meeting is held.

Finance
18. (a) All monies which are received as contributions to the running of the Association or the running of functions managed by the Association (such as meetings and conferences) shall be managed directly by the Executive Committee; shall be maintained in a University financial account; and reported upon to the University as directed by the Alumni Council.

(b) The funds and property of the Association shall be applied solely towards the promotion of the objects of the Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or other means of profit to the members.

(c) All bequests shall be passed directly to the University to be expended as the Vice-Chancellor shall think fit for the promotion of the objectives of the Faculty of Health Sciences, after considering any advice provided by the Executive Committee, and in keeping with the terms and conditions of the instrument of the gift (ie Will). No portion of such monies shall be otherwise applied.

(d) Any fundraising activities by the Association must be applied to the establishment and support of alumni scholarships, or to Faculty priorities. The University’s Delegations of Authority to Fundraise and Fundraising Procedures apply.

(e) In the event of the winding up of the Association, any monies remaining in the Association’s accounts shall be transferred to the Alumni Relations Office to be expended in support of faculty alumni programs.

Amendments to the Constitution
19. This constitution may be amended by resolution passed at any General Meeting provided that such amendment shall:

(a) have been approved by the Alumni Council;

(b) have been included in the notice of the meeting; and

(c) have been approved by at least two-thirds of those present and entitled to vote at the meeting.

Annual Report
20. The Executive Committee shall submit an Annual Report to the Alumni Council.

Privileges
21. Provided the conditions set out above are met to the satisfaction of the Alumni Council this Association is granted:

(a) the right to use the Name and Coat of Arms of the University; the Association will be regarded as being incorporated within the University;

(b) the opportunity to propose a Health Sciences Alumni Association President to membership of the Alumni Council (via election or representation).